



Safe people
safe environments

Registers

Insurance Register of congregation/group approved activities



Year: _____

Name of Group	Activity/Program – Request for Approval Form	Date of Activity or Period of Program	Date Received by Church Council	Name of Approved Leaders	Date of Current Blue Card if Applicable	Risk Plan given and date approved by Church Council	Date Permission to Proceed Form given to group

Annual Risk Assessment register



Recording, prioritising and action taken

Year: _____

Hazard	What is the harm that the hazard could cause?	What is the likelihood that the harm would occur?	What is the level of risk?	How effective are the current controls?	What further actions are required?	How will the controls be implemented?		
						Action by	Due Date	Date completed

This Register to be held by the Church Council - Any maintenance that is recognised or reported to be written on this register and actioned – this is also a record for insurance purposes if required.

[illegible]

This document is kept by the Congregation Child Safe Co-ordinator